Scholarship Universe/College of Engineering
2015-16 Scholarship Application Guidelines

Please read carefully. This is a reminder that the College of Engineering scholarship deadline is 03/11/2015 in Scholarship Universe. To apply, you must follow these five steps including students who applied last year. For questions regarding these steps, contact the Scholarship Universe team at OSFA-SU@email.arizona.edu.

STEPS:

1. **Log In** - to Scholarship Universe with your UA Net ID and Password.

2. **Answering Questions** in the Profile:
   a. **Returning Users** –review ALL of your previous answers in the Profile tab under 'My Answers', most especially your class status, GPA and majors to ensure you are matched to the correct scholarships.
   b. **New and Returning Users** - answer any new questions under 'New Questions' in your Profile tab to determine your eligibility for scholarships.

3. **Viewing Scholarships** - look in the 'Eligible' folder in your 'Scholarships' tab for your matched scholarships. There are two new columns to help you see which scholarships are UA (Source Type) and which are from Engineering (Source). Scholarships are auto-sorted by earliest to latest deadline. If you have any scholarships in your 'Undetermined' folder, you still have some new questions to answer. If you update your previous answers in your profile, some scholarships may switch between your Eligible and Ineligible folders to update the matching.

4. **To Apply** - open any one of the Engineering scholarships in your Eligible folder and scroll down, or click on the 'Apply Here' link, and you will see instructions on how to apply. You also will see a 'Bonus' section if you are eligible for more than one College of Engineering scholarship. The bonus section will list all the scholarships you will be applying for by applying to just the one scholarship you are viewing!

5. Follow all the instructions in the 'Apply Here' section such as, make sure you download the required Engineering Biography Template by clicking on the orange link provided.
   a. Do not use your own biography document and do not email it.
   b. You must upload the completed biography template and your resume to your 'Documents' tab before you can apply. Returning users have the ability to use their

previous biography and resume from the prior year, but it is highly recommended you update these to reflect your most current situation.

c.   Return to one of your College of Engineering scholarships and select your uploaded documents from the appropriate drop-down bars in the 'Apply Here' section.

d.   Click the 'SUBMIT APPLICATION NOW' button at the very bottom and all the scholarships in the bonus section will be moved to your 'Applied' folder automatically. You are done!